

Clayton County Athletics Meeting Minutes

May 5, 2014

Call to order

Koboi Simpson called to order the regular meeting of the **Athletic Staff** at **10:00am** on **May 5, 2014** at the **South Clayton Recreation Center**.

Roll call

The following persons were present **Don Shockley, Bill Boyd, John Mondy, Willie Turnipseed, Adeal Bell, Cainious Moore, Nigel Grant, and Koboi Simpson**.

- Open issues.
 - Baseball/Softball
 - Scores – All scores have been turned into John and will be posted by end of business Monday.
 - County Kickball League Update – Playoff schedule has been updated on website by Tammie Thomas.
 - Athletics Staff Retreat – Monday, June 9th at the J.W. Smith Community Use Building (off Panhandle Rd. by the Lake)
 - Athletic Coordinators report @ 8:30am- Be on Time and wear something to identify you as a County Employee.
 - Athletic Aides & Part-Time Maintenance Workers report @ Noon(Koboi needs to know by Monday, June 2 the name of the Aides who will be attending) Plan on being there until about 3:30 or 4:00.
 - Athletics Staff WebTrac Accounts- Make sure everyone has setup their accounts and you can assist customers by sending the login and password information. Bill demonstrated the process to the Coordinators.
 - Coaches Database- Make sure that all Coaches are in the Database and are familiar with their online account information. This should done within the next 2 weeks. (Football and Soccer Coaches) Household numbers are needed to find the Coaches household in WebTrac to make locating the Coach easier when printing badges. Verify the Coaches Credentials and enter them into the file that is in dropbox(deadline for is July 7th).
 - Sound Systems Repairs – any items that need repair should be brought to the 4 hub and labeled with what is wrong so that Koboi can get the equipment fixed. All equipment should be in the 4 hub by Friday, May 9th.
 - Summer High School Volleyball Program – Bill will head the preseason clinic at Mundy's Mill HS. The season will run about a month long, teams are registering themselves. Sharon and Malaka will assist. Dates for the season to be determined.

New business

- **Summer Office Coverage – 5 Hub coverage will handled by the Coordinators in half-day shifts. A calendar will be put together for June and July so that all Coordinators will take a turn in helping out answering the phones.**
- **Marketing Posters – Posters were handed out to the Coordinators to be posted in each park.**
- **Time Sheets Due**

Reminders:

Next Meeting will be Monday, May 12th

Koboi Simpson adjourned the meeting at 12:00pm

Minutes submitted by: John Mondy