

Clayton County Athletics Meeting Minutes

November 16, 2015

Call to order

Koboi Simpson called to order the regular meeting of the Athletic Staff at **10:00am** on **November 16, 2015** at the **South Clayton Recreation Center**.

Roll call

The following persons were present **John Mondy, Willie Turnipseed, Adeal Bell, Sequellia Logan, Lloyd Gay, Don Shockley, Tammie Thomas, Nigel Grant and Koboi Simpson**.

Old Business

- Youth Football
- Scores & Incident Reports – Scores have been updated on the playoff brackets and there were no incidents to report.
- Playoffs Update/Championship Games (staff, trophies, banners) – Clayton County staff will manage check in for all Championship games.
- Canned Food Drive – There were some food items collected this week and will be collected on Saturday for admission to the Championship games.
- SPYFL Coaches' Challenge Update – Games will be played at MLC on Wednesday and at Tara Stadium on Thursday of this week.
- Equipment Collection & Storage – Equipment is being collected as teams are knocked out of the playoffs and will continue this weekend after the Championship games. Each Coordinator needs to make sure all equipment is cleaned and stored properly.
- SPYFL Administrator's Meeting – December 3rd at 10am @ VIP2 – Coordinators are required to attend this meeting. Coordinators are to email Koboi with any rule changes to be discussed.
- Falcons Youth Clinic Volunteers Gifts (t-shirts & backpacks) – The Falcons sent t-shirts and backpacks for the Coaches who helped out with the clinic.
- Youth Basketball & Dance Team Registration Update:
- Late Registration? – Registration for boys is closed, registration for the girls is open on a in person basis only for basketball and dance. Late fees will be charged for all late registrations.
- RecTrac Machines – Maintenance has been asked to return all RecTrac Machines.
- Team Assignments – The Basketball staff is in the process of completing all team assignments. And parents will be able to see the assignments at the parent meetings.
- Parent Meetings – Parent meetings will take place this week for all locations. Practices will start on November 30th, practice schedules have been created and will be given to the Coaches this week.
- New Equipment & Facility Request Form Update – The new form has been sent out to all Coordinators. Please be as specific as possible before emailing it to Koboi for submission (there is no longer a need for a hard copy). All request for the Recreation Centers need to end 30 minutes prior to the center closing.

New Business

- New Check Request Form Update – Koboi sent out the new form to everyone last week, this form is to be used for all check request. Keep in mind that there will be continued revisions to this form and updates will be sent out when completed.
- Emergency Response Testing – November 17th at CCIP – If you wish to take part in this you can go to the beach tomorrow and help out.

- Recreation Centers Holiday Hours – Koboï passed out the list of holiday hours to be posted at the parks.
- Semi-Annual Meeting RSVP List – All Coordinators need to reply to this if they have not already done so.
- GRPA Applications – Koboï collected everyone’s application for submission.
- Spring Uniforms & Equipment Orders Due Monday, November 30th – All orders are to be turned in to Koboï on or before November 30th. Koboï will place a folder on the table in his office, please place your orders in the folder by 3pm on November 30th. FYI templates should be turned into Nigel by November 30th as well.
- Performance Reviews – Koboï will reach out to each Coordinator to set times for the performance reviews in the coming days ahead. Coordinators need to be conducting reviews with their part-timers. All reviews should be complete by December 18th.
- Next Staff Meeting TBA – (Electronic/Physical Inventory Management) – Next meeting will tentatively January 4th. Clean your offices and electronics and begin to prepare for the spring.

Reminders

Time Sheets Due

Next Meeting TBA

Koboï Simpson adjourned the meeting at 12:15pm.

Minutes submitted by: John Mondy